



**MT. DIABLO ALTERNATIVE EDUCATION FOUNDATION  
2017-2018 MINI-GRANT APPLICATION**

Dear Teachers of Alternative Education Schools:

We are pleased to announce that applications can now be submitted for the 2017 MDAEF Teacher Mini-Grants. Completed applications are **due electronically to MDAEF no later than 11:30 p.m., MONDAY, October 2, 2017.**

We will award grants up to \$500 for individual projects and up to \$1000 will be given to group applications. **The awards will be announced at the ELEVENTH Annual MDAEF Awards and Recognition Reception, which will take place from 3:30 to 5:00 p.m., Tuesday, October 24, at the Willow Creek Center.**

Sincerely,  
Bernie Yeghoian, MDAEF Mini-Grant Committee Chair

**MDAEF APPLICATION CHECKLIST**

1. \_\_\_\_\_ Check with department chair/principal to be sure that this project cannot be funded by the school district.
2. \_\_\_\_\_ Provide all applicant information (page 1 of the application form).
3. \_\_\_\_\_ State the amount of the grant request (page 1 of the application form).
4. \_\_\_\_\_ Respond to questions 1 - 5 (pages 1 and 2 of the application form).
5. \_\_\_\_\_ Get the approval of your principal prior to submission. We will submit a list of applicants to principals for confirmation of approval prior to reviewing applications.
6. \_\_\_\_\_ Electronically submit your application **no later than Monday, October 2, 2017** to Bernie Yeghoian, Mini-grant Committee Chair, at [bydancer@comcast.net](mailto:bydancer@comcast.net) .

**Late or incomplete applications will not be considered. Grants for field trips will not be funded.**

You will receive notification whether your grant is funded. Winners will be invited to accept their awards at the October 24<sup>th</sup> Awards & Recognition Reception.



Application No. _____
Date received _____ (MDAEF use only)

**MT. DIABLO ALTERNATIVE EDUCATION FOUNDATION  
2017-2018 MINI-GRANT APPLICATION**

**NAME(S):**  
**EMAIL(s):work:** \_\_\_\_\_ **Home:** \_\_\_\_\_  
**PHONE: (hm)** \_\_\_\_\_ **(wk)** \_\_\_\_\_ **(cell)** \_\_\_\_\_  
**SCHOOL:** \_\_\_\_\_

**SHORT DESCRIPTION OF REQUEST:**

**SUBJECT AREA:**

**AMOUNT OF GRANT FUNDS REQUESTED (Up to \$500.00 for an individual teacher; if two or more teachers apply together, you may request up to \$1000.)**

\$ \_\_\_\_\_

- 1. Please explain what student academic/social/emotional goals will be met by this project. If applicable, describe the relationship to the MDUSD/State Common Core Content Standards and your site's LCAP (Local Control and Accountability Plan).**
  
- 2. How will you know if you met the goals of this project? How will you measure the success? You will be sent a feedback form in the spring where you will need to provide objective measurable feedback. Response is mandatory because we use your statistics in our own grant applications for MDAEF. In order for MDEAF to compete for supporting funds for grants, we must show data in our applications. Those who do not return the feedback form will not be eligible for a grant the next year.**
  
- 3. Does the project include volunteers, matching funds, extra curricular time for students, or collaboration with other teachers or schools? Please explain.**

4. **Please show an itemized budget. You may attach a copy of a description from the supplier, but be sure to list all costs in this space, including tax and shipping.**

5. **Will a partial award be of value? \_\_\_Yes \_\_\_ No**  
**If yes, provide an explanation of how partial funding would be used.**

**Please direct all questions to: Bernie Yeghoian, MDAEF Mini-Grant Committee Chair, at [bydancer@comcast.net](mailto:bydancer@comcast.net) Home: (925) 671-0662 or cell phone (925) 451-2899. All applications are due via email, by 11:30 p.m., MONDAY, Oct.2, 2017. Principals must have reviewed and approved all applications before submission. Principals will be contacted for confirmation of approval. **Late or incomplete applications will NOT be considered. Grants for field trips will not be considered nor will they be funded.****

#### **Criteria used in choosing grant recipients**

**The grant committee will use the following criteria as general guidelines in making awards.**

1. Meets the needs of numerous students.
2. Contains sustainable and/or recurring benefits.
3. Demonstrates compatibility with the vision of MDAEF (to expand and strengthen the network of academic and social support that empowers alternative students as they become productive, successful members of our community).
4. Contains collaborative and/or interdisciplinary elements.
5. Contains compelling elements (unusual, creative, incites passion, uses technology).
6. Contains measurable goals that can be shared with MDAEF in the spring (this is a requirement).
7. Application demonstrates creativity, thoughtful planning, and is clearly explained.



